




DSV Solutions A/S  
 Fairs & Exhibitions  
 Center Boulevard 5  
 DK-2300 Copenhagen S  
 Tel: +45 43203850 / Fax: +45 43253510  
 Email: expo@dk.dsv.com



## Shipping Instructions

### Venue: Bella Center, Copenhagen

1	ROADFREIGHT GROUPAGE & COURIER	ROADFREIGHT PART- & FULL TRAILER (FOR DIRECT STANDDELIVERY)
	Deadline for arrival - 2 workingdays before requested standdelivery	Arrival during official build-up / breakdown dates
	<b>WAREHOUSE ADDRESS:</b> "Show / stand / company name" DSV Solutions A/S c/o Bella Center Center Boulevard 5 DK-2300 Copenhagen S	<b>DELIVERY ADDRESS:</b> "Show / stand / company name" - <i>please replace with relevant information</i> c/o Bella Center Center Boulevard 5 DK-2300 Copenhagen S
2	AIRFREIGHT	
	Please send freight pre-paid to :	CPH (Copenhagen)
	Deadline for arrival:	EU: 2 days before standdelivery / Non-EU: 4 days before standdelivery
	<b>MAWB CONSIGNEE:</b> DSV Solutions A/S Center Boulevard 5 DK-2300 Copenhagen S	<b>NOTIFY:</b> DSV Solutions A/S "Show / stand / company name" - <i>please replace with relevant information</i> DK-2300 Copenhagen S Tel: +4543203850 / email: expo@dk.dsv.com
3	SEAFREIGHT	
	Please send freight pre-paid to :	International Seaport of Copenhagen
	Deadline for arrival:	7 days before standdelivery
	<b>B/L consignee:</b> DSV Solutions A/S "Show / stand / company name" - <i>please replace with relevant information</i> Center Boulevard 5 DK-2300 Copenhagen S Tel: +4543203850 / email: expo@dk.dsv.com	
4	CASE MARKINGS	
	<b>Please mark all cases clearly as follows:</b>	"Show / stand / company name" - <i>please replace with relevant information</i> DSV Solutions A/S c/o Bella Center Center Boulevard 5 DK-2300 Copenhagen S 1 of ... / 2 of ... / 3 of ... Etc.
5	CUSTOMS FORMALITIES	
	For Shipments outside the EU we require the following documents for customs clearance:	
	<ul style="list-style-type: none"> <li>✘ 3 originals of proforma invoice / packing list in English, showing weights, sizes, values, description of content and Harmonized Codes</li> <li>✘ Separate invoices for temporary goods (Exhibits / Standfittings) and final importation (consumables / advertising materials) or send temporary goods by ATA Carnet</li> <li>✘ If necessary: Certificate of Origin (Form A / EUR.1) / Special certificates (Health / veterinary)</li> </ul>	
6	CONTACT DETAILS	
	Telephone:	+45 43203850
	Email:	<a href="mailto:expo@dk.dsv.com">expo@dk.dsv.com</a>

# Handling Tariff 2019



Fairs & Exhibitions / On-site Services

## 1. Handling at Venue

Direct unloading / re-loading of standfitting material	Each way, per trailer	€	875,00
7 ldm or less (minimum € 160,00)	Each way, per ldm.	€	62,50
Consolidated goods from arrival warehouse Bella Center to / from stand (Minimum fee € 175,00 per shipment) (1 cbm = 300 kgs, based on volume or effective weight - whichever is greater)	Each way, per 100 kgs	€	25,00
Courier shipments from warehouse Bella Center to / from stand (up to 50 kgs, excl. clearance charges, if any)	Per shipment	€	95,00

## 2. Empty Goods / Full Goods

Pick up from stand, storage and re-delivery (min. 2 cbm)	Per commenced cbm/pcs	€	60,00
Express empties (empty boxes will be returned within 30 min after closing. Available up to max. 20 cbm) Minimum 2 cbm			
1-20 cbm	Per commenced cbm/pcs	€	120,00
Full goods (tools, ladders, genies, pallet trucks etc.) Minimum 2 cbm	Per commenced cbm/pcs	€	75,00
Surcharge for handling of empties on 1 and 2 floor			+ 35%

## 3. Accessible Storage

Accesible Storage (min 2 cbm)	Per commenced cbm/pcs	€	85,00
Partial Deliveries from warehouse (max 4 cbm per delivery)	Per delivery	€	110,00

## 4. Lifting Equipment / Manpower

Labour	Per hour (min. 2 hours)	€	74,00
Forklift 2,5 to with driver - <b>for construction purposes only!</b>	Per hour (min. 1 hour)	€	165,00

## 5. Equipment Rental

Rent of pallet truck (normal)	Per day (min. 1 day)	€	55,00
Rent of pallet truck (long)	Per day (min. 1 day)	€	75,00

## 6. Surcharges (applicable for sections 1, 3, 4 and 5 above)

Monday-Friday 18:00 - 08:00	+ 50%
Weekends and Bank Holidays	+ 50%
Work done before or after official build-up / breakdown period	+ 35%
Work done on 1 and 2 floor	+ 35%

## 7. Aircargo

From free arrival airport to free arrival warehouse incl. Airport Handling (1 cbm = 333 kgs)	Per kg. (min 150 kgs)	€	2,50
For delivery from warehouse to exhibition stand the rates stated in section 1. <b>Handling at Venue</b> (consolidated goods) applies. For shipments exceeding 1000 kgs please ask for special rate			

# Handling Tariff 2019



Fairs & Exhibitions / On-site Services

## 8. Customs Clearance

Handling of ATA Carnet - each way	€	135,00
Permanent Customs Clearance, Includes 1 tariff no.	€	115,00
Additional tariff nos.	€	25,00
VAT, tax and duties must be pre-paid (as per outlay +15%) prior to goods release		
Temporary Import Clearance	€	250,00
- Additional tariff nos.	€	25,00
VAT, tax and duties must be pre-paid (as per outlay +15%) prior to goods release		
VAT and duties to be refunded within 30 days of finalized re-exportation		
Export Documents, Includes 1 tariff no.	€	165,00
Additional tariff nos.	€	25,00
Surcharge for clearance of goods arriving later than 3 workdays before requested stand delivery		+100%

## 9. Goods Insurance

Goods value up to € 27.000,00	€	47,00
Goods value exceeding € 27.000,00, please contact DSV		

## 10. Agency Fee

Agency / Co-ordination fee	Per invoice	€	55,00
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## 11. Terms of Payment

All charges must be prepaid on-site or by bank transfer. All major credit cards accepted (surcharge 5%)

Claims cannot be set-off against charges for freight and services

All prices are excl. tax and VAT

Charges from other forwarders and shipping agents will be invoiced as per outlay +10%

## 12. Bank Information

Nordea Bank Danmark A/S, Christiansbro, Strandgade 3, P.B. 850, DK-0900 København C  
Account: 2149 0724121284, Swift: NDEADKKK, IBAN: DK1720000724121284

## 13. Legal Conditions

### DSV Standard Terms and Conditions

All services are rendered according to the DSV Standard Terms and Conditions and the General Conditions of the Nordic Association of Freight Forwarders - NSAB2015. In case of contradictions between the DSV Standard Terms and Conditions and the NSAB2015, the NSAB2015 shall prevail. Your legal position is materially altered due to DSV's limited liability in case of loss of, damage to or delay of your cargo. DSV will furthermore obtain the right of lien over your cargo and all claims against DSV are time-barred after 1 year. We recommend that you review the full text of the DSV Standard Terms and Conditions and the NSAB2015 prior to DSV's pick-up of your cargo - [NSAB2015 - DSV Standard Terms & Conditions](#).

Orders undertaken as carrier of overseas carriage are subject to conditions stipulated in the DSV Ocean Transport Bill of Lading/Sea Waybill. Your legal position is materially altered due to DSV's limited liability in case of loss of, damage to or delay of your cargo. DSV will furthermore obtain the right of lien over your cargo and all claims against DSV are time-barred after 9 months. We recommend that you review the full version of the DSV Ocean Bill of Lading before DSV's pick-up of your cargo - [DSV Ocean Transport B/L](#).

Orders undertaken as carrier of carriage by air are subject to conditions stipulated in DSV's House Air waybill. Your legal position is materially altered due to DSV's limited liability in case of loss of, damage to or delay of your cargo. All claims against DSV are time-barred after 2 years. We recommend that you review the full version of the DSV House Air waybill prior to DSV's pick-up of your cargo. DSV House Air Waybill.

In case of discrepancy between the DSV Standard Terms and Conditions and the terms stipulated in the DSV Ocean Transport B/L or the DSV House Air Waybill, the terms of the DSV Ocean Transport B/L or the DSV House Air Waybill shall prevail.

## 14. Contact Us .....

<b>DSV Solutions A/S</b>	<b>Telephone:</b>	+45 32 47 30 17
<b>Fairs &amp; Exhibitions</b>		
<b>Bella Center</b>	<b>Telefax:</b>	+45 43 25 35 10
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